

AST understands the value of having a large number of specialists in one place and we offer the opportunity for universities, government agencies, non-profit and corporate/industry groups to organize and independently plan non-educational events over the course of Cutting Edge of Transplantation (CEoT).

All affiliate events must be approved by AST and approval will be based on the information as outlined below and the additional regulations as [listed here](#).

For questions, please contact Jennifer Gillespie, jgillespie@myast.org.

Description of Affiliate Events

Affiliate events are limited to no more than 50 attendees and include, but are not limited to, the following:

Advisory Board Meetings

Small meetings, 25 people or fewer. Sponsored and financially supported by a pharmaceutical/biotech organization, academic center or non-profit.

Committee Meetings

Small meetings, 25 people or fewer. A designated group of people chosen or appointed to perform a specified service of function related to a specific area of expertise.

Focus Groups

Small meeting, 30 people or fewer. Meetings that target a specific group of attendees to obtain specific data, evaluate services or test new ideas.

Hospitality Suite

Social gatherings sponsored and financially supported by a government, industry, non-profit or university organization. Educational activity of any kind is strictly prohibited.

Investigator Meetings

Sponsored and financially supported by a pharmaceutical/biotech organization, academic center, non-profit organization, or consortium. Investigator meetings are closed to the public and must focus on institutional review board or regulatory agency approved protocol and must review or conduct results of a specific study, current clinical trial or products. Promotional meetings for data presentation or to launch a drug or study are prohibited.

Social/Networking and University Alumni Events

Receptions, dinners or other events organized and sponsored financially by a university, government agency or non-profit organization. No educational programming can be offered or presented.

Offices

Rooms held on a 24-hour basis for government, industry, non-profit and/or universities. Restricted to 2 offices per group.

Staff Meetings

Meetings or exhibitor staff only. Staff meetings should be closed to the public and may not include CEoT attendees unless they are full-time employees of the exhibiting company. Not held on a 24-hour basis.

Other/Special Events/Offsite Events

All other events require AST approval. If a proposed event is not defined or described above, the proposed event will still be subject to approval and **may require additional fees**. No presentations, learning, or educational activities will be approved.

Events at Official and Unofficial Facilities

All events involving CEoT attendees require AST approval. This includes events scheduled at unofficial facilities including corporate headquarters, non-official hotels, special venues, restaurants, etc.

Restricted and Approved Times

The schedule of CEoT is developed to maximize attendees' participation in scientific program. All restricted times are reserved for the CEoT program, meetings and functions. AST is protective of its attendees' time, energy and attention and strongly objects to third party initiatives scheduled outside of established guidelines.

Affiliate events, including transportation and registration for the events, may be held during the unrestricted times listed below.

Wednesday, February 22, 2023	Unrestricted
Thursday, February 23, 2023	6:00 am - 1:30 pm; 7:30 pm - 11:00 pm
Friday, February 24, 2023	6:00 am - 7:00 am; 7:00 pm - 11:00 pm
Saturday, February 25, 2023	6:00 am - 7:00 am; 6:00 pm - 11:00 pm