

## AST Manuscript Review Checklist

*As outlined in the AST's Manuscript Policy and Procedures, final drafts of the manuscripts submitted for review and approval must first be reviewed by two board members (or other content experts as selected by the President). The reviewers will 1) assess the academic quality of the manuscript, and 2) determine whether the manuscript is congruent with the Society's mission and strategic plan. The reviewers will make one of several recommendations to the board:*

- 1) Approval for submission with the AST's endorsement,*
- 2) Approval for submission as a work-product of the AST (Name of Committee, COP, or taskforce)*
- 3) Approval for 1) or 2) after minor revisions*
- 4) Recommendation for re-review after major revisions, or*
- 5) Recommendation for disapproval.*

Assigned reviewers will consider the following points as they prepare feedback for board consideration:

\_\_\_\_\_ The manuscript is congruent with the Society's [mission](#) and [strategic plan](#).

\_\_\_\_\_ The research is original and will bring value to the transplant community.

\_\_\_\_\_ The academic quality of the paper is of high.

\_\_\_\_\_ Methodology is clearly written

\_\_\_\_\_ Data is communicated in a clear and concise manner

\_\_\_\_\_ Appropriate use of tables and figures to convey information (if applicable)

\_\_\_\_\_ Appropriate and accurate references acknowledging previous work

\_\_\_\_\_ Paper does not include personal opinion or generalizations that are not backed by data

\_\_\_\_\_ Length of paper is appropriate in meeting its goals

\_\_\_\_\_ The paper is well written and includes a logical, well organized flow of information.

\_\_\_\_\_ I believe this paper will have a positive impact on the field of transplantation.

Specific comments on structure and content of reviewed paper:

Other comments for Board and/or author consideration:

Your recommendation regarding this paper? Feel free to add any additional comments to elaborate on your selection, as all feedback will be shared with AST leadership:

- \_\_\_\_\_ 1) Approval for submission with the AST's endorsement,
- \_\_\_\_\_ 2) Approval for submission as a work-product of an AST Committee, COP, or taskforce
- \_\_\_\_\_ 3) Approval for 1) or 2) after minor revisions
- \_\_\_\_\_ 4) Recommendation for re-review after major revisions, or
- \_\_\_\_\_ 5) Recommendation for disapproval.

*Approved 06.2016*